St Paul's Church, Grange over Sands

Risk	Services in St. Paul's Church
area:	under Covid-19 Guidelines

The Management of Health & Safety at Work Regulations require every employer to make 'a suitable and sufficient assessment of the risks to the health and safety of his employees to which they are exposed whilst they are at work; and the risks to the health and safety of persons not in his employment.'

Assessment performed by:	Acting Health & Safety Representative – M.B. Hill
Workplace:	St Paul's Church, Grange over Sands
Responsible Body:	PCC

Public Worship. Reduce Risk of Transmission Of Covid-19 Virus. Access to, and exit from, Church buildingEntry through main West door only. Side door used as emergency exit.External door marked "No entry to church" but left unlocked for emergency exit. Internal side door marked "No entry" on corridor side and "Emergency exit" on church side, left unlocked.Access to, and exit from, Church buildingCleanliness and air quality of church.External door marked "No entry to church" but left unlocked for emergency exit. Internal side door marked "No entry" on corridor side and "Emergency exit" on church side, left unlocked.Sacess to, and exit from, Church buildingCleanliness and air quality of church.External door marked "No entry to church" but left unlocked for emergency exit. Internal side door marked "No entry" on corridor side and "Emergency exit" on church side, left unlocked.Sacess to, and exit from, ChurchCleanliness and air quality of church.Windows, rear church doors to be open (weather permitting). Church leaning etc. as normal except if used <72 hours previously when areas will be wiped down. Cleaning coordinator advised. Hymn books & pew stationery removed (see Set-Up doc). Children's area isolated. Toilets to remain open. Two automatic sanitisers at entry to church plus list for noting contact (phone or post code). Additional sanitising station at front of church. Stand-up microphone to be used by one person only. Exit at end of service led by rear pews first. Church building to remain closed to public access.Seating. Safe movement in churchSocial distancing to be observed at all times. Congregation to be guided as appropriate and movements marked by floor arrows. Movement to	FOCUS OF	POTENTIAL RISKS - INDIVIDUAL	ACTION TAKEN TO ADDRESS ISSUES
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St Paul's Church, Grange over Sands

	Officiant, visitors, organist,		Churchwarden: M. Hill
People	church officers.	Responsible/Named	Deputy Warden:
at risk		Person for activity	Margaret Ratcliffe

ACTION TO BE TAKEN FOLLOWING ASSESSMENT

Employees informed of		1.	Copy of RA to sidespersons prior to activity	
risk assessment via all of		2.	Copy to Wardens prior to activity	
the following means:				
HS Representative to		1.	Copy of RA to PCC following insertion in HS File	
ensure:		2. Copy of RA on notice boards and/or wherever else appropriate		
Employees and others				
to report further		Verbal or written notification to Acting H&S Representative		
identified hazards via:				
Date	31/8/2020	Signed	M. B. Híll	